DISABILITY AND COMMUNICATION ACCESS BOARD
Ka ʻOihana Hoʻokaʻaʻike no ka Poʻe Kīnānā

1010 Richards Street, Rm. 118 • Honolulu, Hawai'i 96813
Ph. (808) 586-8121 (V) • Fax (808) 586-8129 • (808) 204-2466 (VP)

Notice of Meeting

Disability and Communication Access Board

General Board Meeting

Date: September 17, 2026
Time: 11:00 a.m. – 1:00 p.m.

Physical Meeting Location:

Kamamalu Building
1010 Richards Street, Room 118
Honolulu, HI 96813

Virtual Location:

Use the meeting link below. If the hyperlink does not work, copy and paste the URL into your web browser.

Meeting Link:
https://us02web.zoom.us/j/87553374865

Meeting ID: 875 5337 4865

Join by Phone:

Dial 1-646-568-7788 and enter meeting ID: 875 5337 4865

One tap mobile: +12532050468,,87553374865#

HOW TO TESTIFY:

Written testimony – There is no deadline for submission of testimony, however, to ensure the public as well as Committee members are able to review testimony prior to the meeting, we request written testimony be submitted no later than 9:00 a.m. one business day prior to the scheduled meeting date and time.

- **To Submit by Email:** dcab@doh.hawaii.gov
- **To Submit by U.S. Postal Mail or Hand-Delivery:**

  Attention: General Board - Testimony
  Disability and Communication Access Board
  1010 Richards Street, Room 118
  Honolulu, Hawaii 96813

- **To Submit via Facsimile: (808) 586-8129**

Oral testimony will be accepted via the remote testimony link or in-person at 1010 Richards Street, Room 111A and 111B, Honolulu, Hawaii 96813.

Testimony or comments presented by members of the public during the Board meetings shall be limited to three (3) minutes per agenda item. In compliance with the Americans with Disabilities Act (ADA), a reasonable amount of additional time shall be afforded to persons with a communication disability to present testimony or comments, if needed. Any person who needs additional time to present testimony or comments is encouraged to contact the DCAB office in advance of the meeting. This rule shall be placed at the beginning of all Board meeting agendas.

Members of the public may present comment or testimony during Board meetings on each agenda item. Public comment or testimony, if any, shall be presented on each agenda item before the Board deliberates on the item. After all public comment or testimony is presented, the Board shall deliberate on the agenda item without further comment or testimony from the public unless further public comment or testimony is requested by the Board.

HOW TO REQUEST ACCOMMODATION:

If you need an auxiliary aid/service or other accommodation due to disability, contact Cindy Omura or Scott Castor at (808) 586-8121 or dcab@doh.hawaii.gov as soon as possible. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessible formats.

MEETING MATERIALS AND OTHER INFORMATION:

The agenda and meeting materials for this meeting are available for inspection at DCAB's office located at 1010 Richards Street, Room 118, Honolulu, Hawaii 96813 and on DCAB's website at: https://health.hawaii.gov/dcab/dcab-agendas-and-minutes/.

If the remote connection (via Zoom) is lost, the meeting will be recessed for up to thirty (30) minutes to restore communication. If the connection is lost, we will attempt to restart the meeting again with the same link. If the Board is unable to reconvene the meeting because neither audiovisual communication nor audio communication can be reestablished within thirty (30) minutes, the meeting will be automatically terminated.

If you have trouble entering the meeting, please contact Cindy Omura or Scott Castor at (808) 586-8121.

AGENDA

I. Call to Order

Review Remote Meeting Procedures

- This meeting is being recorded.
- A quorum of Board members is required to be visible on screen.

- If quorum is not achieved at the beginning of the meeting, the meeting will be cancelled within fifteen (15) minutes after the scheduled start time and updates will be made to any posted notices or calendar accordingly.
- If a Board member leaves the meeting permanently at any time, the Board member shall notify the Chairperson. If this results in a lack of quorum, the meeting will adjourn at that time.
- If a Board member leaves the meeting temporarily, the Board member shall notify the Chairperson. If this results in a lack of quorum, the Chair shall call a recess. If the Board member does not return within ten (10) minutes, the meeting will be adjourned.
- Raise hand to speak unless called upon.
- Identify yourself before speaking however public testifiers may use an alias to maintain anonymity.

II. Roll Call

III. Statement from Public and Written Testimonies Submitted

IV. Discussion and Approval of May 21, 2026 Minutes

V. Report from Executive Director

A. Board membership

Jodi Asato, Ed Chevy, and Stephanie Nadolny have been appointed by the Governor to serve on the Board.

There are five (5) vacancies remaining to complete the seventeen (17) board membership. The Board is seeking a Maui County representative who may be a person with a disability, design professional, or a representative who is a design professional; and parents or guardians of persons with disabilities.

B. Personnel

1. Vacant Planner and ADA Coordinator position number 102158.

   On June 15, 2026, the position was filled.

2. Vacant Facility Access Office Assistant position number 121818.

   The position announcement is currently under department review. After review, the position announcement will be posted on the Hawaii Department of Health and Disability and Communication Access Board websites.

3. Current staff shortage

   DCAB is rotating staff to cover the front office duties. The new DCAB Program Specialist position is still under department review, after review, DCAB will advertise the position. The DCAB Program Specialist shall oversee and coordinate statewide compliance relating to digital accessibility.

C. Programs and Services Reference Manual for Persons with Disabilities

Staff submitted a draft of the Programs and Services Reference Manual for Persons with Disabilities to the Permitted Interaction Group for review.

D. Report on staff attendance at trainings, conferences, and events.

1. 2026 National ADA Symposium, July 20 – 22, 2026, Phoenix, Arizona – Update.
2. ADA and Service Animals Guidelines presentation to Department of Law Enforcement, July 21, 2026 – Update.
3. ADA Compliance: Introduction to Website and App Accessibility, August 4, 2026 – August 7, 2026 – Update.
4. Service Animals Guidelines presentation to State Foundation on Culture and the Arts, August 7, 2026 – Update.
5. Deaf History Museum, University of Hawaii at Manoa – Hamiliton Library, September 14, 2026 – Update.
6. Americans with Disabilities Act (ADA): Service Animals in Title II Public Entities presentation to Department of Health, September 15, 2026 – Update.

E. Announcement of Americans with Disabilities Act Accessibility Guidelines (ADAAG) and Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG) trainings

DCAB Facility Access Unit will be providing virtual basic ADAAG and HODAAG training for the public and professionals seeking continuing education credits on the following dates from 9:00 a.m. to 11:00 a.m.

1. October 7, 2026: ADAAG Chapters 3 & 4 Building Blocks and Accessible Routes
2. October 14, 2026: ADAAG Chapters 5 & 6 General Sites and Building Elements and Plumbing Elements and Facilities
3. October 21, 2026: ADAAG Chapters 7 & 8 Communication Elements and Features and Special Rooms, Spaces, and Elements
4. October 28, 2026: ADAAG Chapters 9 & 10 Built-in Elements and Recreational Elements
5. November 4, 2026: Hawaii Outdoor Developed Areas Accessibility Guidelines (HODAAG)

For more information, please contact DCAB by email at dcab@doh.hawaii.gov

VI. Committee Reports

A. Standing Committee on Communication Access

1. The Committee met on September 10, 2026
    a. Update on the 2026 Communication Access State Conference, including workshop titles, presenter lineup, and current registration numbers.

b. Report on the outcome of an applicant for the Hawaii Quality Assurance System (HQAS) test.
c. Announcement of the new Hawaii Quality Assurance System (HQAS) website for sign language interpreters to submit Continuing Education Units (CEUs).

B. Special Parent Information Network (SPIN)

1. SPIN News Special Edition Focus on Artificial Intelligence

   The July 2026 Special Edition featured four (4) infographics for parents of children with disabilities around the use of artificial intelligence tools in the education of children with disabilities and as a tool for parent advocacy.

2. Planning for the 2027 Annual SPIN Conference

   The tentative conference date is scheduled for March 27, 2027. The conference title is "Saddle Up with SPIN Paniolo Style." The annual SPIN conference is geared for families of children with disabilities and professionals who work with children with disabilities.

3. Outreach to Hawaii Electric Company (HECO) Employees

   On July 14, 2026, SPIN provided a hybrid presentation regarding its resources to approximately 160 employees who have a connection to a child with a disability. Staff will participate in the HECO Wellness and Caregiver Fair in Hilo on September 22, 2026.

4. Kauai Transition Fair and Legislative Forum on October 21, 2026

   The State Council on Developmental Disabilities invited staff, Amanda Kaahanui, to be a featured speaker on how families can prepare for their child(ren)'s transition from high school to higher education, employment and community living.

VII. Vote on the Establishment of a Permitted Interaction Group to review and update the DCAB Bylaws.

VIII. Old Business

A. ADA Coordination

1. Review statistics of ADA technical assistance program. Update.
2. Providing guidance on making State web content and mobile apps accessible for persons with disabilities. Update.

B. Report of the Permitted Interaction Group for the Disability and Communication Access Board Executive Director Recruitment.

Presentation of findings and recommendations from the Recruitment Permitted Interaction Group (PIG) regarding the investigation of candidates/criteria for Executive Director, pursuant to HRS § 92-2.5(b)(1).

Note: Per OIP rules and Act 013, the full board cannot deliberate or take final action on this item at this meeting; a mandatory waiting period of at least six business days applies before final action.

IX. New Business

Discussion and Approval of FY27 meetings dates and times.

X. Open Forum: Public comment on issues not on the agenda for consideration for the Board's agenda at the next meeting.

XI. Adjournment